

SECRET

84-4407

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84-3777

MEMORANDUM FOR: Deputy Director of Central Intelligence

VIA: Executive Director
Deputy Director for Administration

FROM: Robert W. Magee
Director of Personnel

SUBJECT: Senior Intelligence Service Evaluation --
Directorate of Administration

25X1 1. Action Requested: Your approval to establish the new position of Chief, Management and Administrative Training Division, Office of Training and Education (OTE) at the SIS-1/2 level as specified in paragraph 3.

25X1 2. Background: In response to a request from OTE, the Position Management and Compensation Division (PMCD), Office of Personnel, conducted an audit and evaluation of the new position of Chief, Management and Administrative Training Division. As a result of this position classification review, PMCD determined that the position warranted establishment at the SIS-1/2 level. The attachment to this memorandum provides the rationale for this determination. The allocation of this position at the SIS level will be offset by utilizing an existing SIS-1/2 allocation from the position of Chief, Office of the Deputy - Management Science (BD007), which has been identified for abolishment. As a result, this action will not change the current Directorate of Administration SIS position allocation.

25X1 3. Recommendation: It is recommended that you approve the establishment of the new position of Chief, Management and Administrative Training Division at the SIS-1/2 level.

Robert W. Magee

Robert W. Magee

Attachment

25X1 THIS MEMORANDUM BECOMES
UNCLASSIFIED WHEN SEPARATED
FROM ATTACHMENT

DCI
EXEC
REG

P103

SUBJECT: Senior Intelligence Service Evaluation --
Directorate of Administration

CONCUR:

25X1

[Redacted Signature]

1-2-85
Date

✓
Executive Director

Date

APPROVED:

25X1

[Redacted Signature]
~~Deputy Director of Central Intelligence~~

1-3-85
Date

25X1

OP/PMCD/DA [Redacted] (10 December 1984)

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